

The Regular meeting of the Abbeville Harbor & Terminal District of Commissioners was held at 5 P.M. Tuesday October 31, 2023 at the Abbeville Harbor & Terminal District office.

President Patrick Duhon called the meeting to order with roll call.

Commissioners present: Carlton Campbell, Patrick Duhon, Wayne LeBleu, Jimmie Steen, Bud Zaunbrecher

Commissioners absent: Tim Creswell

Executive Director present: Jay Campbell

Director of Development: Nick Gautreaux

Secretary present: Cheryl Broussard

Engineers present: Richard Primeaux, Brian Primeaux, Kim Touchet

Legal Advisor absent: Roger Boynton

Upon motion of Commissioner Carlton Campbell and duly seconded by Commissioner Wayne LeBleu and unanimously carried to accept the minutes of the September 26, 2023 Regular Meeting.

President Patrick Duhon asked for any public comments on Agenda items listed. There were no public comments.

President Patrick Duhon welcomed Kayla Link, Economic Development Liaison with the Vermilion Economic Development Alliance.

Executive Director Jay Campell turned the meeting over to Nick Gautreaux, Director of Development, to discuss the Fiscal Agency Agreement.

Nick Gautreaux presented a comprehensive update on our recent assessment of certificate of deposit rates and Louisiana Asset Management Pool (LAMP) investments. The compilation of this data encompasses current rates as of October 1, 2023, and includes rates for CDs, Now accounts, Hybrid accounts, and LAMP investments. These rates were utilized in a financial model to project potential income from each entity, in accordance with Louisiana Law governing deposit authorities and deposit collateralization. The culmination of our calculations aims to identify the highest revenue options for both the NOW account and certificate of deposits.

Our current investments are held with two financial institutions, the Bank of Abbeville and Gulf Coast Bank. The Bank of Abbeville has consistently maintained an average balance of \$700,000 in our NOW account over the past year, offering a 0.20% return. In contrast, alternative investment opportunities provide more lucrative rates, such as 5.18% for hybrid fixed accounts, 4.65% for fixed accounts, 4.16% for variable accounts, and 5.35% for LAMP variable investments.

Regarding our 12-month certificate of deposit, it is currently managed by Gulf Coast Bank, offering a fixed rate of 2.50%. We now have the option to explore 6-month and 12-month rates, with fixed rates available for 12-month CDs at 5.18%, 5.13%, 5.00%, and 4.98%.

We inputted all these rates into an investment revenue model and conducted a thorough review of the resulting income projections, considering factors like principal stability, rate of return, and fixed pricing. The outcomes of our analysis are presented in the attached Proposed Income on Investment report.

Based on our evaluation, **Gulf Coast Bank** and **First Horizon Bank** emerge as the top choice for fixed investments, encompassing both NOW/hybrid /fixed accounts and 12-month CDs, projecting an annual revenue of \$59,101.05 and \$55,410.58 respectively. While LAMP offers the highest revenue potential for variable rate programs, totaling \$61,040.66, it's noteworthy that fixed asset rates are inherently more secure for income. Consequently, we recommend utilizing the LAMP rate for cash held in our checking account, given its benefits, including same-day wire transfers at no cost and no transaction charges.

As an additional note, First Horizon Bank offers a Treasury Service specific for public funds. They have an entire division set up to manage public dollars. They also have a fraud prevention program.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Bud Zaunbrecher and unanimously carried to authorize our Executive Director to invest in the financial institutions that will maximize and securitize our fixed rate investments and invest in Louisiana Asset management Pool (LAMP) for the purpose of managing any surplus cash derived from day to day operations or any account not allocated to fixed certificate of deposits.

It is deemed necessary and prudent for the efficient financial management and revenue optimization of the Abbeville Harbor and Terminal District to establish financial fiscal agency agreements concerning, but not limited to, Certificates of Deposit, NOW accounts, and other financial instruments pertinent to the management of surplus funds;

Upon motion of Commissioner Carlton Campbell and duly seconded by Commissioner Jimmie Steen and unanimously carried to authorize Executive Director James W. Campbell to execute all necessary documents for the establishment and maintenance of said financial fiscal agency agreements, with the objective of enhancing revenue generation for the District.

Executive Director Jay Campbell reminded the Commissioners about the 2023 Ethics Training Online course to be completed by the end of 2023.

Executive Director Jay Campbell informed the Commissioners about the 2023 Sexual Harassment Online Course to be completed by the end of 2023.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Jimmie Steen and unanimously carried to approve and ratify any capital outlay requested by the District that may be submitted by Primeaux, Touchet and Associates, L.L.C. for the fiscal year 2024-2025.

Kim Touchet, Engineer, gave an update on Clean Gulf Associate Services LLC request to expand their facility for office space, shop and bay area by building a 4800 square foot building on Lot 10 at the Port of Vermilion. The Commissioners discussed this.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Jimmie Steen to allow Clean Gulf Associates Services LLC to move forward with their building plans with Primeaux, Touchet and Associates, L.L.C. on Abbeville Harbor & Terminal property of Lot 10 at the Port of Vermilion.

Page 3

October 31, 2023

Kayla Link, Economic Development Liaison with the Vermilion Economic Development Alliance introduced herself and updated the Commissioners on VEDA activity.

Attorney Roger E. Boynton stated he has been working on a lease for Lot 20 with Grand Isle Shipyard with an option for Lot 21.

Attorney Roger E. Boynton stated he is preparing a new lease with Senator Bob Hensgens and Representative Ryan Bourriaque with an increased rate being \$750 each for January 2024 for a four year term. Also, they cannot sublease without Abbeville Harbor & Terminal District's agreement.

Upon motion of Commissioner Jimmie Steen and duly seconded by Commissioner Wayne LeBleu to authorize Executive Director Jay Campbell to enter into a new lease with Senator Bob Hensgens and Representative Ryan Bourriaque.

Commissioner Wayne LeBleu asked if the dredging at the Boat Launch will need a new permit. Engineer Kim Touchet replied yes a new permit will be needed.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Carlton Campbell and unanimously carried to authorize Primeaux, Touchet & Associates, L.L.C. to apply for permit for dredging at the Intracoastal City Public Boat Launch.

New Business: Director of Development Nick Gautreaux presented having a standardized CPI increase for the Abbeville Harbor and Terminal District tenants of 3% to make it easier for our office and the tenants knowing exactly what to expect each year.

Upon motion of Commissioner Jimmie Steen and seconded by Commissioner Carlton Campbell to approve an annual 3% CPI increase for the Abbeville Harbor & Terminal District tenants.

There being no further business to come before the Board it was moved by Commissioner Wayne LeBleu and seconded by Commissioner Jimmie Steen the meeting was adjourned.


BUD ZAUNBRECHER
SECRETARY-TREASURER


PATRICK DUHON
PRESIDENT